SSA National Schools Poster Competition – How To Submit

Participation in this competition is voluntary.

Steps to ensure your details and posters are correctly entered:

1. Login at https://ssapostercomp.info/user/
2. Select **'View and edit your contact details'**
   - check/edit your registration details, all fields required including postcode **(submission is not possible without entering these details)**
3. Select **'user home'** at top left of screen
4. Select **'View, edit and submit your posters'**
5. Select **'Add a poster'** or if not your first submission **'Add another poster'**
6. Select **'Edit Poster Details'** button - left of the yellow rectangle
7. For each poster submission you will need to provide:
   - Title of Poster
   - Division (from drop-down menu: Year 3/4 or Year 5/6 or Year 7/8 or 9/10 or 11/12)
   - Students' full names as they would want them to appear on certificates, **each separated by comma**).

   Click **SAVE** once completed

8. To upload the poster (**which must be a PDF or JPG file**):

   Select **'Choose File'** button (within yellow rectangle)

9. Please **click on the filename of uploaded file** to check that the uploaded file is upright and legible to ensure it will be judged !
10. Once happy with submission details and uploaded file:
    - Select **'Submit Poster For Judging'**, and
    - **Click OK** on the resulting popup window to verify (**as you won't be able to edit thereafter**).
11. **Repeat Steps 5 through 10 for each additional poster**

Thanks for participating, hope your students (and you) have found this an enjoyable educational experience. We intend to release the results in early-mid December, prior to schools closing for the holidays.

Professor Peter Howley

Chair of Statistical Education, Statistical Society of Australia